

**BY-LAWS
OF
MURRAY STATE COLLEGE ALUMNI ASSOCIATION**

(Date Adopted: June 7, 1986)
(Revised: November 9, 2012)

**ARTICLE I
NAME**

The name of this organization shall be MURRAY STATE COLLEGE ALUMNI ASSOCIATION.

**ARTICLE II
MISSION and PURPOSE**

Our mission is to promote a lifelong relationship between MSC and its graduates.

The purpose of this Association is to: (a) Assist former students in maintaining friendships and keeping in touch with former classmates. (b) Provide a visible connection between MSC and its former students; (c) Provide support for MSC through the MSC Foundation and (d) Assist in recruitment of potential students for educational and cultural benefits offered by MSC.

**ARTICLE III
REGISTERED MSC AGENT AND OFFICE**

The Secretary/Treasurer of the Association, c/o MSC Alumni Association Office, Murray State College, One Murray Campus, Tishomingo, OK 73460. Phone: 580-371-2371.

**ARTICLE IV
MEMBERSHIP: MEETINGS, VOTING**

- A. **Membership:** Any current or former student (or spouse) or any former employee (or spouse) of Murray State College may become a member by paying dues as follows: (Our Association is also open to others who support Murray; we call them our Murray Friends).
1. Annual dues of \$10.00 per calendar year, *or*
 2. Life-time dues of \$100.00
- B. **Voting:** Each paid- up member shall be entitled to one vote at any meeting of the membership.
- C. **Annual Meeting:** An annual meeting of the membership will be held each year. Advance written notice, including an agenda, shall be given to each member in good standing at least thirty (30) days prior to the annual meeting.
- If an annual meeting has not been called for by the Association officers as hereby provided, an annual meeting may be called upon written petition signed by ten per cent (10%) of the membership. The petition for an annual meeting of the membership shall specify the business to be considered at such meeting.
- D. **Quorum:** A quorum for the transaction of any business at the meeting of the membership shall be at least twenty-five (25) persons who are members of the Association.
- E. **Special Meetings:** Special meetings of the membership may be called at any time by the presiding officers or by the remaining officers when deemed necessary or by a petition signed by ten percent (10%) of the membership. Notice of a special meeting shall be given in accordance with guideline for annual meeting.

ARTICLE V
OFFICERS

- A. Number, Election, and Removal: The officers of the Association shall consist of a President, Vice-President and Secretary/Treasurer. Each shall be elected at the annual meeting and shall hold office for one year. Officers may serve no more than two consecutive one year terms.
Any officer may be removed by death or resignation, and remaining tenure may be filled by appointment of a qualified member by the remaining officers.
- B. President: The President shall preside at all meetings of the membership; shall sign letters and documents necessary to carry out the will of the Association; shall appoint committees needed by the Association, and work with the MSC Alumni Coordinator to plan and coordinate alumni events.
- C. Vice-President: The Vice-President shall possess the powers and perform the duties of the President in the absence or disability of the President; shall serve as the Chairman of the Membership committee; shall succeed the President upon the death, resignation, or the permanent incapacity of the President.
- D. Secretary/Treasurer: The Secretary/Treasurer shall record the minutes of all executive committee and membership meetings. Minutes shall be provided to the MSC Alumni Coordinator within 2 weeks after the meeting for which the minutes were taken. Treasurer's duties will consist of reporting the balance of the Alumni Association Scholarship fund and the number and names of the recipients at the annual meeting. MSC business office will maintain financial records and provide financial records for the Alumni Association. The Alumni Association account will be included in all Audits conducted for MSC.
- E. The Alumni Association Coordinator is a member of the MSC staff assigned to coordinate the activities of the Alumni Association. The Alumni Coordinator is an ex officio member of the Executive Committee.
- F. Compensation: No officer or member may receive compensation by the Association, but may receive reimbursement for expenses incurred pertaining to the needs of the Association.

ARTICLE VI
COMMITTEES

- A. Executive Committee: This committee is composed of the elected officers of the Association and may take action on behalf of the members, subject to ratification at the next meeting of the membership. The Alumni Coordinator is an ex officio member of the Executive committee.
- B. Standing Committees: A Reunion Committee and a Membership Committee shall be appointed by the President, subject to approval of the Executive Committee.
- C. Ad Hoc Committees: The President may appoint Ad Hoc committees as deemed necessary.

All committee reports shall be presented in writing and made a separate part of the minutes of the Association. Only the action taken on a committee report needs to be made a part of the Association minutes.

ARTICLE VII
ASSETS

- A. Title: The title to all assets of this Association shall be held in the name of MURRAY STATE COLLEGE ALUMNI ASSOCIATION, One Murray Campus, Tishomingo, OK 73460.
- B. Funds: A cash account will be held with the MSC Business office. All deposits and disbursements will be handled through this account.
- C. Disbursement of Assets: In no instance and under no circumstances shall any part of the assets of this Association, whether principal, income or accumulations, be distributed to, revert to, or inure to the benefit of any member or officer.

ARTICLE VIII
AMENDMENT OF BY-LAWS

The By Laws of this Association shall be subject to amendment or alteration, and may be amended by a two-thirds vote of the voting members attending-at any regular or called meeting, provided that the membership has been given written notice at the previous meeting or 30 days prior to a regular meeting or a called meeting for this special purpose.

ARTICLE IX
DISSILLUSIONMENT

At the dissolution of this Association, any monies, property or assets remaining after the payment of any debts of the Association shall be transferred to the Murray State College Foundation or its successor.

Date of adoption: June 7, 1986

Tom E. Hay, President

Floy Parkhill, Secretary

Date of revision: November 9, 2012

_____ Mary Jo Massey, President

_____ Michaëlle Gray, Secretary/Treasurer