

MURRAY STATE COLLEGE

Tishomingo, OK 73460

Job Description

NURSING FACULTY

General Description/Primary Purpose

Provides an environment for classroom, laboratory and clinical instruction in nursing on the Tishomingo campus, Murray at SE Campus, Murray at Mercy site and/or other possible sites required by class/clinical schedules. Nursing faculty contribute to campus-wide activities by performing other essential functions listed below.

Classification: Full Time Faculty

Academic Rank: Instructor

Salary: Salary commensurate with qualifications, education and experience. Full fringe benefits are included as part of the salary package.

Appointment: 10-month appointment

Overview:

Murray State College is a small, open-door community college that provides personal growth and professional success opportunities to students of all educational backgrounds. Employees at MSC will flourish in a family-like environment that offers collegiate support and opportunities for advancement.

Located in the heart of the Chickasaw Nation, MSC's service area is comprised of small towns with low cost of living and numerous natural attractions which offer fishing, hiking, and camping. Conveniently located within a two-hour drive of Dallas and Oklahoma City, MSC offers the best of both worlds: small-town life with access to big city offerings.

Description of Duties and Tasks:

General Job Functions – Instructional Duties:

1. Use state-of-the-art technology in the delivery of instruction and other office duties.
2. Demonstrate awareness of and sensitivity to cultural diversity as it impacts curricula and instructional practices; show a willingness to work effectively in a culturally diverse workplace and not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, age, religion, disability, political beliefs, or status as a veteran.
3. Support the mission of the college; i.e., provides opportunities for student learning, personal growth, professional success, and community enhancement.

4. Maintain a positive attitude of service toward students, co-workers, and others.
5. Promote and support service-learning activities.
6. Develop and use assessment of student learning methods in the classroom setting and contribute to campus-wide assessment projects.
7. Maintain in coordination with other department faculty (full-time and adjunct) an up-to-date, complete, and well-organized syllabus for each course taught as set forth by the Vice President of Academic Affairs.
8. Develop and maintain curricula that appropriately reflect current knowledge in the discipline.
9. Cooperate with departmental faculty in the selection of textbooks and teaching materials.
10. Include a writing component in each course and encourage students to utilize tutoring services.
11. Incorporate the use of the MSC Library and Student Success Center in all courses and make recommendations for library purchases.
12. Support the President's Scholars Program.
13. Participate in Professional Development.
14. Perform other duties as may be assigned/required by supervisors.
15. To meet objectives of virtual work-related situations and/or extended periods when working from home all faculty and staff must have access to 24/7 reliable off-campus Internet.

Specific Job Functions- Faculty Member:

1. Teach a minimum of 12 semester credit or equivalent hours in nursing courses. Courses may be offered in an online, traditional lecture, or hybrid format either on the MSC Tishomingo Campus, Murray at SE Campus or the Murray at Mercy Site.
2. Recognize responsibility for helping students develop as nurses and integrate the values and behaviors expected of those who fulfill that role.
3. Participates in interdisciplinary efforts to address healthcare and educational needs locally, regionally, nationally or internationally.
4. Required yearly attendance at a nursing professional development conference selected by MSC nursing program chair and faculty to engage in networking opportunities and to increase one's effectiveness in the role of nurse educator.
5. Uses feedback gained from self, peer, student and administrative evaluations to improve role effectiveness.
6. Serve as a mentor to full time and adjunct faculty as assigned.
7. Be immunized as required by clinical facilities or state and/or federal law.
8. Demonstrate abilities and knowledge which allow you to use computers and related technology. Word processing software, access the Internet and email, manage files, or create presentations, graphics and multimedia, spreadsheets and databases.
9. Upon employment the successful candidate must complete mandatory NIMS (National Incident Management System) training modules IS-100.HE; IS-700.a; through the Department of Homeland Security as directed by MSC administrative staff and campus police.

Required Knowledge, Skills, and Abilities

Individuals must possess these kinds of knowledge, skills and abilities or be able to explain and demonstrate that the individual can perform the essential functions of the job, with or without reasonable accommodations, using some other combination of skills and abilities.

Ability to:

1. Demonstrate a deep understanding of germane subject matter that goes well beyond the introductory textbook level.
2. Experience and/or training in the use of state-of-the-art technology in the delivery of instruction, including but not limited to the Internet and Zoom.
3. Develop critical thinking exercises and well-organized lectures.
4. Communicate clearly and effectively to students in online courses as well as in in-person classes.
5. Demonstrates skill in design and use of tools for assessing clinical practice.
6. Demonstrate a scholarly level of understanding of all subject matter to be taught.
7. Implements a variety of teaching strategies appropriate to learner needs, desire learner outcomes, content and context.
8. Review and update program outcomes, student learning outcomes and designing curricula that reflect contemporary health care trends and prepare graduates to function effectively in the health care environment.
9. Revises the curriculum based on assessment of program outcomes, learner needs and societal and healthcare trends.

Ergonomic Requirements:

1. Demonstrate sufficient manual dexterity to perform such technical skills as inserting a nasogastric tube, starting an IV, giving an injection, inserting a Foley catheter, etc.
2. Demonstrate the visual and auditory acuity necessary to perform and supervise client assessments in the clinical setting.
3. Demonstrate the physical ability to perform adult and pediatric CPR and Heimlich maneuver.
4. Demonstrate some amount of stooping, kneeling, bending, crouching, reaching, lifting, walking, and carrying of supplies and light equipment.
5. All individuals are required to be able to perform the movements without significant risk of injury to themselves or others, or to otherwise demonstrate or explain how they can perform the essential functions of the job.

Hours:

Murray State College Nursing Faculty are expected to work a forty-hour work week; evening and/or weekend hours may need to be established to meet student and program needs. Clinical/Simulation hours will vary according to curriculum needs. Work days will be assigned and approved by the Nursing Program Chair. Other professional activities can be scheduled in accordance with college policy and in cooperation with the VPAA.

Qualification Standards:

1. **Minimum Education Required:** A Bachelor's degree in Nursing plus evidence of continued progress toward a master's or higher degree in nursing with completion of a minimum of twelve semester hours each calendar year after employment.
2. **Experience Preferred:** Master's degree in Nursing.
3. **Minimum Experience:** Two years full-time equivalent practice as a registered nurse in a clinical setting preceding the first date of first employment as a nursing instructor.
4. **Preferred Experience:** At least two years of verified successful teaching experience in Nursing.
5. **License:** A current license to practice as a registered nurse in Oklahoma.
6. **Professionalism:** Maintain a minimum of \$1 million professional liability insurance coverage.
7. **Image:** Murray State College employees are expected to maintain a neat, well-groomed, and professional image at all times while performing their responsibilities.
8. **Background Check:** The successful candidate must give permission to have a formal background check conducted prior to employment of this position.

Application Process:

1. Letter of Application
2. Résumé
3. Three (3) letters of employment recommendation or college placement file.
4. Official transcript(s) required.
5. Murray State College employment application.

Mail or deliver application to:

Human Resources
Murray State College
One Murray Campus, ADM 211
Tishomingo, OK 73460

Application Deadline: Position closes when an acceptable candidate is identified.

MURRAY STATE COLLEGE IS
AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

Murray State College, in compliance with Titles VI and VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990, and other Federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, handicap, or status as a veteran in any of its policies, practices or procedures. This includes but is not limited to admissions, employment, student financial aid, and educational services.