



### Reverse Transfer APPLICATION

Return to: Registrar's Office; 1 Murray Campus, Tishomingo, OK, 73460 Phone:(580) 387-7230  
Registrar's Fax: 580-387-7239 Email: Registrar@mscok.edu

**DIRECTIONS:** Please type or legibly print.

**IMPORTANT INFORMATION:** Contact the Registrar Office at each college you previously attended and request they send an official academic transcript to the Murray State College Registrar Office. Transcripts from all colleges previously attended must be received before a degree may be approved and conferred.

SSN: \_\_\_\_\_

Student ID: \_\_\_\_\_

Full-Name (Will appear on diploma and in the admission software exactly as written):  
\_\_\_\_\_

First

Middle

Last

List other Names (Maiden, etc.): \_\_\_\_\_

Complete Address: \_\_\_\_\_

Diploma and future mailings will be mailed to this address;

Address

City

State

Zip Code

Email Address: \_\_\_\_\_

Correspondence will be mailed electronically to this address

Day Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Gender: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

Original County & State Residency: \_\_\_\_\_

Ethnicity: Hispanic? \_\_\_\_\_ Hawaiian/Pacific? \_\_\_\_\_ Asian? \_\_\_\_\_ Black? \_\_\_\_\_ White? \_\_\_\_\_ Indian? \_\_\_\_\_

List all other colleges or universities attended: (It is the student's responsibility to ensure that **ALL** official transcripts are submitted to the MSC Registrar's Office:

Is there a particular MSC degree you are interested in? If yes, list here: \_\_\_\_\_

There is no charge to have a degree conferred and transcribed onto your MSC transcript. If a degree is granted, an official transcript will be sent to your current college/university. You will also be sent an official transcript at the time the degree is conferred as long as your prior MSC balance is paid in full. If you wish to receive a diploma, there is a \$25 charge. It takes approximately six weeks to order and send a diploma.

Do you wish to receive a diploma? No (free) \_\_\_\_\_ Yes (\$25 charge) \_\_\_\_\_

I understand that graduation is dependent on the completion of all graduation requirements and that completing this form does not guarantee my approval for graduation. I understand that the MSC Registrar Office will notify me if this application is approved or denied. I understand that my student account balance must be cleared and all holds must be removed prior to receiving my transcript.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For Office Use Only:

\_\_\_\_ Approve Retention GPA \_\_\_\_\_ Degree Cleared \_\_\_\_\_ Degree Posted \_\_\_\_\_ Honors \_\_\_\_\_

\_\_\_\_ Deny Reason for Denial \_\_\_\_\_ Deficiency Corrected \_\_\_\_\_

Deficiency Letter Sent \_\_\_\_\_ Business Office Hold Letter Sent \_\_\_\_\_ Diploma Mailed \_\_\_\_\_