



APPLICATION FOR GRADUATION

Return to: Registrar's Office; 1 Murray Campus, Tishomingo, OK; (580) 387-7230 (580) 387-7239 – Registrar's Fax

DIRECTIONS: Please type or legibly print. Submit application to the Registrar's Office by the deadline to apply for graduation (**Summer Deadline – June 30; Fall Deadline – September 15; Spring Deadline – January 30**). If submitted after this deadline, your name may not be included in the commencement program or released to the newspaper.

IMPORTANT INFORMATION: It is the student's responsibility to insure that ALL official transcripts, course substitutions, and advisor approvals required are on file with the Registrar's Office prior to the last day of their graduating semester. Failure to do so will affect your graduation status. Candidates with required course work not completed by the last day of the graduating semester will be placed on the next graduation list. Graduates with incompletes or who are concurrently enrolled in another institution of higher education will also be placed on the next graduation list if a grade has not been posted and/or official transcripts are not on file within four weeks after the last day of the graduating semester.

Currently Enrolled: Yes No

Graduating Semester: Summer _____
 Fall _____
 Spring _____

Campus: Tishomingo Ardmore

SSN: _____

Student ID: _____

Full-Name (Will appear on diploma and in the admission software exactly as written): _____
First Middle Last

Complete Address: _____

Diploma and future mailings will be mailed to this address;

Address City State Zip Code Country

Email Address: _____

Correspondence will be mailed electronically to this address and or your student email account

Day Phone: _____

Cell Phone: _____

I wish to apply for the following degree (Check One):

Associate in Arts (AA) Associate in Science (AS) Associate in Applied Science (AAS)

Major (Select from below list): _____

- | | | | |
|--|--|--|---------------------------------------|
| Agriculture – AS | Business Management Legal Assistant – AAS | Criminal Justice – AS Elementary Education – AS English/Language Arts – AA Enterprise Development Business Administration – AS Enterprise Development General Studies – AS | Mathematics – AS |
| Agriculture Education – AS | Business Management Medical Office Assistant – AAS | Gunsmithing Technology – AAS | Nursing – AAS |
| Art – AA | Chemistry – AS | Custom Gunsmithing - - AAS | Occupational Therapy Assistant – AAS |
| Arts and Science - AS | Child Development – AA | History – AA | Physical Education & Coaching – AS |
| Behavioral Science Psychology – AS | Child Development - AAS | | Physical Therapist Assistant – AAS |
| Behavioral Science Sociology – AS | Computer Science – AS | | PreProfessional – AS PreProfessional |
| Business – AS | Conservation and Wildlife Management – AS | | Pharmacy – AS PreProfessional |
| Business Management – AAS | | | Veterinary Medicine - AS Science – AS |
| Business Management Business Office Technology – AAS | | | Veterinary Technology – AAS |

List all other colleges or universities previously attended: (It is the student's responsibility to insure that ALL official transcripts, course substitutions, and advisor approvals required are on file with the Registrar's Office prior to the last day of their graduating semester.)

Will you be participating in the Commencement Ceremony in May? Yes No

Are you a member of any honor society? Yes No If yes, please list organization: _____

Names of graduates, hometowns, majors and honor designations are routinely released to local newspapers and/or printed in the commencement program.

I approve this release of information. Yes No Please indicate your hometown: _____
City State Country

I understand that graduation is dependent on the completion of all graduation requirements and that completing this form does not guarantee my approval for graduation for the term indicated. I understand that a graduation fee of \$75.00 will be charged regardless of whether I choose to participate in commencement ceremonies. Further, I understand that my student account balance must be cleared and all holds must be removed prior to receiving my diploma.

Student Signature: _____ Date: _____

For Office Use Only:

____ Approve Retention GPA _____ Degree Cleared _____ Degree Posted _____ Honors _____
____ Deny Reason for Denial _____ Deficiency Corrected _____
Deficiency Letter Sent _____ Business Office Hold Letter Sent _____ Diploma Mailed _____