

BOARD OF REGENTS OF MURRAY STATE COLLEGE
Tishomingo OK
July 15, 2008

MINUTES

The Board of Regents of Murray State College met in regular session beginning at 7:12 p.m. on this date in the Board Room of the Murray State College Administration Building. A quorum was present, and notice of the meeting and its agenda were given and posted prior to the meeting date as required by law.

MEMBERS PRESENT: Dr. Kay Helms, Chair
Allen Benson, Vice-Chair
E. J. Tolbert, Secretary
Wendell Blair
Roger Clark
Frank Johnson
Ken Delashaw

MEMBERS ABSENT: None

OTHERS PRESENT: Dr. Noble Jobe III, President
Michaelle Gray, Asst. to President/Board
Joy McDaniel, VP Financial Affairs
Debi Combs, VP Student Affairs
Lynette Kirk, MSC Director of Operations at AHEC
Donna Graves, Public Information Officer
Gary Cook, Director of Physical Plant
Kathy Gallegos, Classified Assembly Chair
Ms. West, Faculty Assembly Representative
Judy Huston, Director of External Relations
Lynn Windel, Legal Counsel
Letha Clark, Juanita Warriner, Donnie Walker, and Oma Dell Walker

- I. DINNER FOR MSC BOARD OF REGENTS –Aggie Dining Room, 6:30 p.m.-7:00 p.m. - No public business was discussed and no action was taken.
- II. BOARD OF REGENTS MEETING-CALL TO ORDER. Regent Helms called the regular meeting to order at 7:12 p.m. in the Board Room of the Murray State College Administration Building.
- III. ROLL CALL-Regent Helms noted those Regents present as indicated in the record above.
- IV. PUBLIC COMMENT ON AGENDA ITEMS-Regent Helms called for Public Comments on Agenda Items. No comments were made on Agenda Items. None.
- V. PUBLIC COMMENT ON NON-AGENDA ITEMS- Regent Helms called for Public Comments on Non-Agenda Items. No comments were made on Non-Agenda Items. None.
- VI. REGENT’S SECTION – Helms
 - A. **DISCUSSION/ACTION:** Ardmore Higher Education Center Position Statement. Regent Delashaw in reviewing the proposed action item suggesting a punctuation revision should be made.
MOTION: Regent Benson moved to approve the Ardmore Higher Education Center Position Statement with revision as suggested. Regent Blair seconded, and the motion

carried with the following roll call vote: AYE: Johnson, Helms, Tolbert, Delashaw, Clark, Blair, Benson; NAY: None; ABSTAIN: None.

- B. **DISCUSSION/ACTION:** Signage for the proposed Clyde Kindell Farm. Table exhibits were provided to Board Members regarding signage for the proposed Clyde Kindell Farm. Regent Helms solicited comments from Board Members on the exhibits provided. Regent Delashaw noted Dr. Kindell was a very dignified individual and suggested the sign should be more dignified. No action was taken on this item.

VII. PRESIDENT'S SECTION – Jobe

- A. Information Item-President's Summit (Turner, Smith, Webb, Jobe). Dr. Jobe informed the Board of a future President's Summit to take place on the Murray Campus. This summit would involve discussion of collaborative efforts between four institutions.
- B. Information Item-Murray State College Organizational Chart. Dr. Jobe provided a table exhibit on this item. He indicated his intent would be to free up funds at the higher levels to support the lower levels of the chart without loss of service or function. Regent Blair mentioned the President should have the freedom to function with the team he outlines. Dr. Jobe stated he had forwarded the chart through assembly chairs and had received input and feedback from employees.
- C. Report: Johnston County Sports Complex Plan. Dr. Jobe stated the Murray State College Coaches would be managing the Sports Complex until December. Other alternatives will be explored regarding the future management of the complex. He further mentioned the citizens of Tishomingo stepped up to the plate and offered their assistance. He continued by saying Pam Mason should receive public recognition for her efforts.
- D. Report: Status of Security Agreement with the City of Tishomingo. Dr. Jobe reported the City Manager and the City Attorney are reviewing a proposed agreement at this time. Regent Tolbert suggested the proposed agreement should be reviewed by legal. Regent Delashaw questioned the issue of cross-deputization with the City of Tishomingo and suggested Lynn Windel should take a look at that issue.

VIII. ACADEMIC & STUDENT AFFAIRS – Phillips & Combs. Regent Helms called for reports from Academic and Student Affairs. She called attention to item 12 on the Consent Agenda in reference to the resignation of Ms. Combs. Ms. Combs acknowledged the Chair and stated this would be her last report to the Board as the Vice President of Student Affairs for Murray State College. She stated she had accepted a position with Southeastern Oklahoma State University and was looking forward to making this change. Ms. Combs also mentioned a former MSC Baseball Player had just signed with the St. Louis Cardinals.

- A. Report: Early Fall Enrollment. Ms. Combs gave a review of the exhibit and indicated she did expect fall enrollment numbers to continue to rise.
- B. Report: Student Satisfaction Survey. Ms. Combs stated headcount and FTE numbers are up and the student count in the Resident Hall is up to 166.
- C. **DISCUSSION/ACTION:** Approval of the 2008-2009 Murray State College Student Handbook. Ms. Combs referenced a change in the Drug and Alcohol Policy in the Student Handbook for 2008-2009 and gave an overview of the policy. Regent Delashaw indicated the handbook to be acted upon was provided as a table exhibit and he felt he had not been provided with sufficient time to act on this item. Dr. Jobe mentioned a deadline for printing the handbook, and the Board questioned whether the handbook needs to be approved by the Board in the future. Gray will research future Board action on this matter, and a Special Board Meeting will be called if necessary.

MOTION: Regent Johnson moved to table the 2008-2009 Murray State College Student Handbook. Regent Benson seconded and the motion carried with the following roll call vote: AYE: Johnson, Helms, Tolbert, Delashaw, Clark, Blair, Benson; NAY: None; ABSTAIN: None.

IX. PLANNING & FACILITIES – Jobe

- A. Information Item: Institutional Advancement Update. Dr. Jobe gave a brief overview of the exhibit which outlined the current efforts of the Institutional Advancement Division.
- B. Information Item: Construction Update. Dr. Jobe called attention to the exhibit provided and invited question from Board Members. The Board had no questions concerning the item.

X. MANAGEMENT & FINANCE – McDaniel

- A. Report: Quarterly Financial Update. McDaniel stated the Allotment Report reflects 90% of dollars spent which is the same percentage spent at this time last year. She continued by noting the Revolving Funds Receipts Reports reflected 90% collected as opposed to 100% at this time last year. McDaniel discussed the balances of FY 2007 and FY 2008 as presented on the Section 13 Offset Report. McDaniel gave an overview of the Bond Projects Report as of June 30, 2008. McDaniel called attention to the Auxiliary Enterprises Cash Balance Report included on page 28 and referred to the total balance.

- B. **DISCUSSION/ACTION:** Request Approval to Retain Brown Marketing and Advertising, Inc. to provide services as outlined in exhibit.

MOTION: Regent Delashaw moved to approve the request to retain Brown Marketing and Advertising, Inc. to provide services as outlined in exhibit. Regent Blair seconded and the motion carried with the following roll call vote: AYE: Clark, Johnson, Helms, Tolbert, Benson, Blair; NAY: None; ABSTAIN: None.

- C. NEW BUSINESS, if needed. “New business” is defined by 25 O.S. § 311.A.9. as being “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” the agenda. No New Business was presented.

XI. **DISCUSSION/ACTION:** CONSENT AGENDA. Any item on the Consent Agenda may be pulled for separate consideration at the request of a Board member. Regent Clark questioned the salary of the proposed OTA Field Coordinator, and Ms. Phillips respond the salary was in line with the experience of the applicant and the field. The following were presented for approval/ratification by the Board:

- A. Minutes of the June 17, 2008, Regular Meeting Minutes of the Board
- B. Minutes of the June 17, 2008, Special Meeting Minutes of the Board
- C. Personnel:
 - 1. Resignation of Libby Elliott
 - 2. Resignation of Andrew Dickmeyer
 - 3. Resignation of Beike Jia
 - 4. Resignation of Marilyn Schwarz
 - 5. Resignation of Darren Ellis
 - 6. Part Time Employment of Linda Beth Warren
 - 7. Interim Employment of Lori Allen
 - 8. Interim Employment of Rhonda Glenn
 - 9. Employment of Heather Aycock
 - 10. Employment of Crystal Young
 - 11. Employment of Cecelia Conoly
 - 12. Resignation of Deborah Combs

MOTION: Regent Benson moved to approve the Consent Agenda as presented. Regent Blair seconded and the motion carried with the following roll call vote: AYE: Clark, Johnson, Helms, Tolbert, Benson, Blair; NAY: None; ABSTAIN: None.

- XII. INFORMATION SECTION. Dr. Jobe called attention to the exhibits provided as information to the Board of Regents.
- A. Phi Theta Kappa recognition
 - B. Thank you from Justin Reed
 - C. Thank you from Brittney Treas
- XIII. ANNOUNCEMENTS. Dr. Jobe called attention to the announcements provided below.
- A. July 13-19 – Group Work Camp on Campus
 - B. July 22 – Murray State College Foundation Meeting
 - C. August 11 – Faculty Return
 - D. August 12 – New Student Orientation
 - E. August 16 – Ardmore Classes Begin
 - F. August 19 – Next Murray State College Board of Regents Meeting
- XIV. ADJOURNMENT-Helms

BOARD OF REGENTS OF MURRAY STATE COLLEGE

Board Chair

ATTEST:

Board Secretary